



April 5, 2001

The Honorable Steve Peace, Chair
Joint Legislative Budget Committee
State Capitol, Room 3080
Sacramento, CA 95814

Dear Senator Peace:

Pursuant to the Government Code Section 13332.06, the Department of General Services (DGS) is required to report annually a listing of all leases of copy machines made in the previous fiscal year. The report shall include an explanation as to why each copier was leased rather than purchased.

Leased copiers are no longer "pre- approved" by the DGS as they were in past years, so we no longer capture this data. However, state agencies, in response to a DGS survey, reported nine copiers were leased during the 1999/00 fiscal year, as follows:

<u>Department</u>	<u>Quantity Leased</u>	<u>Explanation</u>
California Science Center	Nine	Purchase funds not available

If you have any questions on this information, please contact Dennis Ericson, Acting Deputy Director, Procurement Division, DGS, at 323-6297.

Sincerely,

BARRY D. KEENE, Director
Department of General Services

BK:DE:cw

cc: See Distribution List #1
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